

**PROCEEDINGS OF THE COCHISE COUNTY BOARD OF SUPERVISORS
REGULAR MEETING HELD ON
Tuesday, November 1, 2016**

A regular board meeting of the Cochise County Board of Supervisors was held on Tuesday, November 1, 2016 at 10:00 a.m. in the Board of Supervisors' Hearing Room, 1415 Melody Lane, Building G, Bisbee, Arizona.

Present: Richard R. Searle, Chairman; Patrick G. Call, Vice-Chairman; Ann English, Member
Staff James E. Vlahovich, County Administrator; Edward T. Gilligan, Deputy County
Present: Administrator; Britt W. Hanson, Chief Civil Deputy County Attorney; Arlethe G. Rios, Clerk
of the Board

Chairman Searle called the meeting to order at 10:00 a.m.

ANY ITEM ON THIS AGENDA IS OPEN FOR DISCUSSION AND POSSIBLE ACTION

PLEDGE OF ALLEGIANCE

**THE ORDER OR DELETION OF ANY ITEM ON THIS AGENDA IS SUBJECT TO MODIFICATION AT
THE MEETING**

CONSENT

Board of Supervisors

1. Approve the Minutes of the regular meeting of the Board of Supervisors of October 11, 2016.
2. Approve re-issuing Check #079997 to John and Maria Mariscal for parcel 409-01-045 dated December 5, 2014 due to the check becoming void after a year from the date of issue.

Community Development

3. Approve Professional Service Agreement No. PSA 17-08-P&Z-04 to Gregory Johnson for Hearing Officer Services for the Community Development Department, Planning, Zoning and Building Safety Division in the not to exceed annual amount of \$5,000 for a one year period beginning on October 25, 2016 with a renewal option of four additional one year periods.
4. Approve an extension of the Linda Vista Subdivision Assurance Agreement with Pioneer Title Agency, Inc. as trustee for Phase 4 subdivision improvements to March 22, 2020.

5. Approve the appointments of the following persons to the Building Code Advisory and Appeals Board: appoint Ed Shiver to replace Bill Miller as the Fire Safety board member and fill a four-year term that will expire on September 25, 2017; reappoint Mike Rutherford as a General Contractor board member to a second three-year term that will expire on September 25, 2019; and reappoint Kim Mulhern as Member-at-Large to a second three-year term that will expire on September 25, 2019.

County Attorney

6. Authorize the Arizona Attorney General's Office to represent Cochise County in all tax appeal litigation of centrally assessed property for tax years 2017 and 2018, including, but not be limited to cases filed by SolarCity Corp.

County Sheriff

7. Approve grant agreement 2017-043 with the Arizona Attorney General's Office in the amount of \$15,093 for the continuation of funding assistance for personnel who perform Victim Rights services for the Sheriff's Office for the period of July 1, 2016 to June 30, 2017.

Court Administration

8. Approve a Proclamation declaring November 18, 2016 National Adoption Day in Cochise County.
9. Approve a grant from First Things First to support National Adoption Day in Cochise County in the amount of \$2,000.

Elections & Special Districts

10. Approve the cancellation of uncontested board elections for Special District governing boards listed on Appendix A-C, and appoint the candidates who filed for the Special District governing board as indicated, or declare seats vacant if an insufficient number of candidates – or no candidates – filed to run to fill the vacant seats, and cancel the election and appoint Tom Schelling as administrator for Bowie and Babocomari Fire Districts, as indicated on Appendix A; such appointments shall be deemed elected and have the same powers and duties in accordance with the law.

Finance

11. Approve demands and budget amendments for operating transfers. Warrants Nos. 12588-12630, 1264612833, 12844-12969, 12971-13036, 13044-13124 were issued in the amount of \$1,959,901.96.

Pursuant to A.R.S. §11-217(C), the published minutes shall include all demands and warrants approved by the Board in excess of one thousand dollars except that multiple demands and warrants from a single supplier or individual under one thousand dollars whose cumulative total exceeds one thousand dollars in a single reporting period shall also be published. The voided warrants are listed below:

<u>Fund</u>	<u>Vendor</u>	<u>Amount</u>
100	Soto, Maria Yecenia	\$26.78
100	US Postal Service CMRS-PB	15,000.00
100	Mora, Andrea Monique	75.00

Issued warrants are listed as an attachment at the end of the minutes.

Health & Social Services

12. Approve a Memorandum of Understanding (master template) between Cochise County and district schools in support of immunization outreach effective for one year, with a one year automatic renewal unless otherwise terminated.

Vice-Chairman Call moved to approve items 1-12 on the consent agenda. Supervisor English seconded the motion and it carried unanimously.

ACTION

Community Development

13. Adopt Resolution 16-45 authorizing the addition of 0.5 miles of Skyline Road, from Calle Tortuga to Chaparral Place to the County Road Maintenance System.

Ms. Karen Riggs, Highway & Floodplain Director, presented this item. Ms. Riggs gave the background and showed a map of the location. She explained the process and minimum requirements associated with adding roads into the County's system and stated that although this road did not meet the right-of-way requirements, staff recommended approval since the rest of the road did not meet the requirements and there had been no issues.

Chairman Searle said that staff had looked at this project at his request due to several complaints from citizens in the area that said they were often isolated during floods.

Supervisor English asked why the entire road was not being added to the County's maintenance system.

Ms. Riggs said that only the discussed section was being considered due to mobility of equipment in this rural area. She added that this road would be maintained as a primitive road.

Supervisor English moved to adopt Resolution 16-45 authorizing the addition of 0.5 miles of Skyline Road, from Calle Tortuga to Chaparral Place to the County Road Maintenance System. Vice-Chairman Call seconded the motion.

Chairman Searle called for the vote and it was approved 3-0.

Court Administration

14. Approve a full-time self service specialist position for the Law Library/Self Service Center in the amount of \$23,061.

Mr. Eric Silverberg, Court Administrator, presented this item. Mr. Silverberg gave the background and explained where this recommendation came from and said that his staff had found a way to pay for this position within the existing budget.

Vice-Chairman Call moved to approve a full-time self service specialist position for the Law Library/Self Service Center in the amount of \$23,061. Supervisor English seconded the motion.

Chairman Searle called for the vote and it was approved 3-0.

15. Approve a grant from the Legacy Foundation for the A CASA For Every Child program in the amount of \$2,000 effective September 16, 2016 through June 30, 2017.

Mr. Eric Silverberg, Court Administrator, presented this item. Mr. Silverberg gave the background and explained that this grant would assist in training volunteers to assist with the program.

Supervisor English moved to approve a grant from the Legacy Foundation for the A CASA For Every Child program in the amount of \$2,000 effective September 16, 2016 through June 30, 2017. Vice-Chairman Call seconded the motion.

Chairman Searle called for the vote and it was approved 3-0.

CALL TO THE PUBLIC

Chairman Searle opened the call to the public.

No one chose to speak and Chairman Searle closed the call to the public.

This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda.

REPORT BY JAMES E. VLAHOVICH COUNTY ADMINISTRATOR -- RECENT AND PENDING COUNTY MATTERS

Mr. Vlahovich said that he was beginning the budget process for the upcoming fiscal year this week.

SUMMARY OF CURRENT EVENTS

Report by District 1 Supervisor, Patrick Call

Vice-Chairman Call said that he and Chairman Searle had attended the County Supervisors Association Summit and it had been very informative.

Report by District 2 Supervisor, Ann English

Supervisor English wanted to remind everyone to go out and vote next Tuesday for the General Election.

Report by District 3 Supervisor, Richard Searle

Chairman Searle deferred his report.

Chairman Searle adjourned the meeting at 10:16 a.m.

APPROVED:

Richard R. Searle, Chairman

ATTEST:

Arlethe G. Rios, Clerk of the Board